



CITY OF FALLS CHURCH

HARRY E. WELLS BUILDING
300 Park Avenue – Falls Church, VA 22046-3332

Department of Development Services

Urban Forestry Division

Phone: 703.248.5040

Fax: 703.248.5225

Check List:

- ☐ \$25.00 Application Fee (VA Class A exempted)
- ☐ \$1,000 Tree Contractors Bond (notarized)
- ☐ Evidence of Workers Compensation and Liability Insurance in required amounts
- ☐ Completed Application Form (notarized)

Referenced Portions of The Falls Church City Code

Sec. 35-7. Tree Contractors.

- (a) In addition to any other license or permit which may be required by this Code, any person who shall solicit or otherwise seek to engage in the business of tree maintenance and preservation by pruning or fertilizing or of tree removal, in whole or in part, shall be required to obtain a permit from the city arborist.
- (b) The permit shall be applied for in the office of the city arborist on forms prescribed by the city arborist and shall contain information as required by him as to reasonably protect the consumer and to assure the qualifications of the person proposing to perform the services.
- (c) Every applicant shall file with the arborist a surety bond running to the city in the amount of one thousand dollars (\$1,000.00) with a corporate surety licensed to do business in the state, conditioned that the applicant shall fully comply with all provisions of this chapter and other ordinances of the city and statutes of the state, and guaranteeing to any person of the city that all money paid shall be accounted for and applied according to the representations of the contractor and that the contractor shall complete the agreed tasks in a workmanlike manner.
- (d) Every applicant shall file evidence of possession of workers compensation and liability insurance in the minimum amounts of one million dollars (\$1,000,000.00) for bodily injury or death and one hundred thousand dollars (\$100,000.00) for property damage indemnifying the city or any person injured or damaged resulting from the pursuit of such endeavor as herein described.
- (e) Persons within the purview of this article shall pay a permit fee of twenty-five dollars (\$25.00) annually, which permit may be renewed at the end of a calendar year after first being obtained.
- (f) Unless, upon an investigation, the character and business responsibility of the applicant is found to be unsatisfactory or incompatible with the purposes of this article, the city arborist shall within ten (10) days issue such permit containing the information by attachment contained in the application provided the security required shall have been furnished. A seventy-two-hour temporary permit may be issued in the sound discretion of the city arborist.

(Ord. No. 811; Ord. No. 1659, 10-25-99)

Sec. 35-11. Applicability of article.

The terms and provisions of this article shall apply to real property in the city as follows:

- (a) All undeveloped property and property undergoing redevelopment.
- (b) Yard area of all developed property except residential property zoned R-1A and R-1B; provided, that the covered area of historic and specimen trees shall be covered by the terms of this article.
- (c) Covered area of historic or specimen trees.
- (d) Public rights-of-way, parks and public grounds.

Sec. 35-12. Permit--Required.

A tree removal permit shall be required before any tree on property described in section 35-11 may be destroyed or removed.

- (a) When a site plan or other development plan is required, application for a tree removal permit shall consist of a plan acceptable to the arborist in form and content, submitted as part of the site plan or other development plan. The arborist shall determine the plan's compliance with the requirements of the city as promulgated in a public facilities manual. No plan shall be approved which does not comply with these requirements.
- (b) When no site plan or other development plan is required, application for a tree removal permit shall be submitted to the arborist in a form which provides the information deemed necessary by the arborist. Where no emergency exists, the arborist shall act upon a tree removal permit application within eight (8) days from receipt of application.

Sec. 13-3. Solid Waste

- (c) *Special collections.* The city shall provide collection of special items not picked up as a part of routine collection service. Only those residents receiving routine city solid waste service shall be provided with such special collection service. The items to be picked up and charges for special collection service shall be set by resolution of the city council. Solid waste from any work done by a contractor shall not be included with special collections. Special collections will be made by request to the Department of Public Works pursuant to collection schedules established by the city manager.
- (d) *Yard waste collection.* Residents receiving city solid waste collection shall also receive collection of yard waste. Yard waste shall be collected on a schedule independent from routine service, allowing for seasonal abundances. All schedules for yard waste collection shall be set by the city manager the following solid waste collection regulations shall apply:
 - (1) Leaves shall be piled at the curb, avoiding sidewalks and storm sewers whenever possible. Brush, limbs, trash, etc., must not be mixed with the leaves.
 - (2) Brush must be stacked at the curb, avoiding sidewalks and storm sewers wherever possible, and not in the gutter. Brush must be cut in lengths not exceeding five (5) feet. Branch or trunk diameter shall not exceed six (6) inches. For collection of branch or trunk diameter exceeding six (6) inches, see section 13-3(c) above.
 - (3) Waste from tree trimming or removal done by a contractor shall not be placed within city right-of-way and will not be picked up by the city.